

Lincoln County Economic Development Council

Minutes

August 19th, 2009
Lincoln County Public Works Building
Davenport WA

Members: Doug Plinski, Rex Harder , Dale Swant, Billie Herron, Gary Green, Steve Starr, Scott Hutsell, Ron Groff, Lynn McWhorter and Kim King

I. Roll call and introductions

President Dale Swant opened the meeting at 3:05 p.m.

The following persons were present:

Board Members: Scott Hutsell, Ron Groff, Billie Herron, Rex Harder, Lynn McWhorter, Dale Swant, Gary Green and staff members Pam Kelley, Joyce Mings and Kirsti McWold.

Billie Brought a cake and Joyce and Kristi presented Pam with a “Books of Memories” as a thank you to for her devotion the LCEDC for the past several years.

II. Minutes

After reviewing the July minutes Dale made a **motion** to approve the minutes as written. Lynn seconded and motion passed. Gary made a **motion** to approve the Treasurer’s report. Ron seconded and the motion passed. The Board asked Joyce to bring a list of members and their status to the next meeting. They also asked Joyce to get information re: getting the new President and Treasurer access to the banking.

III. New business

The Board held their annual elections at this meeting. The results are as follows:

- **President-** Lynn nominated Ron Groff as President. Gary seconded the nomination. Rex motioned to close the nominations and Gary seconded. Ron was elected President
- **Vice President-** Lynn nominated Scott Hutsell as Vice President. Gary seconded the nomination and Scott was elected as Vice President

- **Secretary**-Lynn nominated Lynn McWhorter as Secretary. Kim seconded the nomination and Lynn was elected Secretary
- **Treasurer**-Dale nominated Rex Harder as Treasurer. Gary seconded the nomination and Rex was elected Treasurer

On the agenda was to develop an interview strategy. Ron started the conversation by asking Pam what would be the one thing she regretted or wished she could have changed. Pam responded that she was sorry there wasn't a bigger budget for marketing and more hours to get the work done. She sees the solution as either more staff or redefine the job. She see the need for a full time position to keep the public informed, attend all the meetings, build membership, plan more events and do an Economic Development Plan. Urban Counties receive a great deal more money to address these issues, where as the rural counties get less money but are held to the same requirements.

The group then worked on what qualifications they would like to see in a candidate. They agreed that a new Executive Director will need more direction from the Board than Pam did. The group agreed on the following attributes they would like to find in a candidate:

- Flexibility
- Writing skills
- Marketing experience
- Extensive computer knowledge
- A good sense of how to find tools
- Passion for rural areas
- Energetic and easy to talk to.

Some of the responsibilities of the next Director that Pam pointed out are as follows

- Marketing
- Increase and maintain membership
- Customer service
- Fundraising
- Jobs, to retain, expand and recruit
- Communication with the Five PDA's, WEDA, members etc.
- LCEDC Fund needs to be prepared for this Fall

Pam told the Board that she would like to donate the table she purchased personally for the office. The cost was \$250.00 and the Board agreed to send her a thank you as a receipt for a donation.

The Group then discussed Pam's severance pay. It was decided that sick leave was forfeited upon termination. The Board agreed to pay Pam for 2 holiday days she had worked. Vacation pay or overtime was not addressed.

Interviews for Executive Director will be held Friday August 21st at the Lincoln County Courthouse, beginning at 10:00 a.m. The Board agreed the committee of Board members present at the interviews will have the authority to hire.

IV. Old Business

Pam, Kim and Dale reported on the various projects:

- Pam reported that CERB conditions have been met for the Barr Regional Industrial Park, and construction can begin soon.
- Kim reported that BLM has opened up more land for off road vehicles, which will help the economy in Odessa.
- Dale reported that plans for 28 new houses in Reardan are in the works. This would be an obvious boost to the City!

Next meeting

The next meeting will be set after a new Executive Director has been hired.

The newly elected President, Ron Groff, closed the meeting at 3:30 p.m..

Minutes submitted by:

Minutes approved by: