



**ODESSA PUBLIC DEVELOPMENT AUTHORITY
MINUTES OF JANUARY 7, 2009**

THE CALL TO ORDER:

The meeting was called to order at 12:04 p.m. by President Steven Powell.

BOARD MEMBERS:

Present: Steven Powell, Clark Kagele, Todd King, Kim Ramm, George Rodeck and Jim Walter

Absent: Mike Edens

Others Present: Larry Condon, Ted Condon, Pam Kelley, Terry Lawhead, Kim King, OPDA Administrative Assistant

MINUTES:

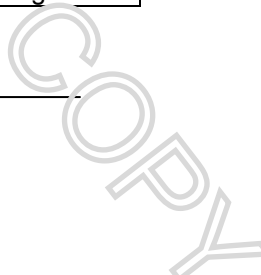
Chairman Powell declared the December 11, 2008 minutes approved as presented prior to the meeting.

Action: Clark Kagele moved and Steven Powell seconded a motion to approve the minutes as presented prior to the meeting. Motion carried. 6 – 0

TREASURER’S REPORT:

Bills:

Payable To:	Regarding:	Project:	Amount:	Motion to Approve	Seconded by:
Kim King	Misc Expenses (Mileage - postage)	OPDA	\$92.86	Todd King	Clark Kagele
Kim King	December Hours	OPDA	36 Hrs	George Rodeck	Kim Ramm
Crown Iron Works	Bio Diesel Plant - Degumming/Neutralizing System (25% - 1/4 way through supply period)	Bio Diesel Plant	\$179,000.00	Jim Walter	George Rodeck
USPS	Post Office Box Rental	OPDA	\$38.00	George Rodeck	Kim Ramm
The Odessa Record	Public Meeting Notices	Barr Project-\$16.25, BioDiesel Admin \$30.00	\$46.25	George Rodeck	Kim Ramm
Steven Powell	Mileage	Barr Project	\$54.99	Todd King	Clark Kagele



NWIS Attn: Ted Condon	(3) Hotel Rooms for EDA Mtg in Seattle	Barr Project	\$305.19	Todd King	George Rodeck
NWIS	Internet & Valet for EDA Mtg in Seattle	Barr Project	\$92.34	Todd King	George Rodeck

Motion carried. 6 – 0

OLD BUSINESS:

Barr Regional BioIndustrial Park, EDA Presentation: The OPDA and NWIS presented the project to the EDA on December 17, 2008. It was well received. Pam Kelley reviewed a protest letter sent to the EDC from Royal Organic Products. After conversations between Pam Kelley, NWIS and Royal Organic an agreement seemed to be reached. Pam Kelley reviewed the PRELIMINARY DRAFT agreement between Royal Organic Products and NWIS. The agreement was sent to Royal Organic Products; however no response has been received.

Pam Kelley has presented the project to Senator Bob Morton and Representative Joel Kretz. Both were supportive.

Pam Kelley provided information about 4 million dollars that may be available through the EDA’s Economic Stimulus Package.

Action: George Rodeck moved and Clark Kagele seconded a motion to submit the EDA’s ESP for 4 million dollars. Motion carried. 6 – 0

NEW BUSINESS:

Barr Regional BioIndustrial Park Project

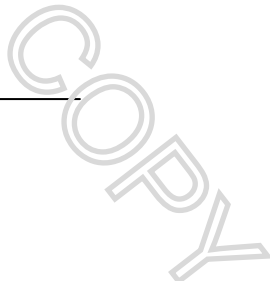
Department of Ecology: The Board reviewed the letter of support from the Department of Ecology. There may also b Economic Stimulus money available from the Department of Ecology.

State of Washington Department of Archaeology & Historic Preservation: The Board reviewed the letter. We are in the process of getting an estimate from the tribe to complete a cultural review.

CERB: The Board reviewed the proposed repayment schedule for the CERB loan. Todd King will represent the OPDA at the CERB meeting in Olympia on January 15, 2009.

Lease: Pam Kelley, Larry Condon and Ted Condon will prepare a draft lease to present to OPDA for approval.

SEPA Checklist: Pam Kelley reviewed the SEPA checklist, which is still in process of being completed.



RBEG (Rural Business Enterprise Grants) through the USDA: There is some money that may be available for this project through the USDA.

Action: Jim Walter moved and George Rodeck seconded a motion to complete the RBEG application. Motion carried. 6 – 0

Request for Qualifications – Civil Engineers: The RFQ will run in the Odessa Record on 1/8/09. Firms desiring consideration must submit a qualification package by 12:00pm on January 28, 2009.

Electrical Service: The Board and NWIS reviewed the proposal by Avista. The agreement would be between the OPDA and Avista. The Board requested NWIS look at the other businesses that may be going into the Park to see if they will be close to the 6,750,000 minimum annual usage. NWIS will report back to the OPDA with the data they collect. The Board agreed to table any decision until the funding has been approved through CERB.

Leffel, Otis & Warwick, P.S. Letter of Engagement: Todd King presented a letter outlining the bookkeeping functions that Leffel, Otis & Warwick will provide to the Odessa Public Development Authority.

Action: Clark Kagele moved and George Rodeck seconded a motion to enter into an agreement with Leffel, Otis & Warwick to provide bookkeeping services. Motion carried. 6 – 0

President Steven Powell signed the agreement and it was given to Leffel, Otis & Warwick.

Next meeting will be January 28, 2009, noon in the Hospital Guild Room.

ADJOURNMENT:

Chairman Powell adjourned the meeting at 1:50 p.m.

Steven Powell, President

Kim Ramm, Secretary

/kmk/

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