



**ODESSA PUBLIC DEVELOPMENT AUTHORITY
MINUTES OF FEBRUARY 13, 2009**

THE CALL TO ORDER:

The meeting was to order at 12:05 p.m. by President Steven Powell.

BOARD MEMBERS:

Present: Steven Powell, Mike Edens, Kim Ramm, George Rodeck and Jim Walter.

Absent: Clark Kagele, Todd King

Others Present: Larry Condon, Ted Condon, Pierson Burke, Pam Kelley, Mark DeWulf

MINUTES:

Chairman Powell declared the minutes of the January 28, 2009 approved as presented prior to the meeting.

Action: Kim Ramm moved and Mike Edens seconded a motion to approve the Minutes of the January 28, 2009 meeting as presented prior to the meeting. Motion carried. 5 – 0

TREASURER’S REPORT:

Bills:

Payable To:	Regarding:	Project:	Amount:	CK #:
Crown Iron Works	Degumming/Neutralizing System - 25% of one half way through supply period (\$179K bal)	Bio Diesel Plant	\$179,000.00	751
The Odessa Record	Request for Statement of Qualifications - Engineers	Barr Bio Regional Park	\$20.00	750
Leffel, Otis & Warwick	OPDA Bookkeeping - Jan	OPDA	\$115.00	752
US Bank	Trust Acct Admin Fees - 2009	Bio Diesel Plant	\$1,500.00	749

Action: Jim Walter moved and Mike Edens seconded a motion to approve bills as presented. Motion carried. 5 – 0

President Powell provided an update on the Trust Accounts from the Bio Diesel project. The estimated balance after the crushing line is paid off should be about \$98,324.00. This

amount does not include the cost to ship the equipment from Crown Iron Works in Illinois to Odessa. There is approximately \$203,000 in the administrative account from the Bio Diesel Project.

OLD BUSINESS:

Barr Bio-Industrial Park: Still waiting for final approval from the CERB application. The final piece of the contract being reviewed is the deferral request. Pam Kelley expects to have the paperwork back from CERB 2/21 – 2/22.

OEDC: President Powell provided an update on the Odessa Economic Development Council. The Hospital, School and Town cannot contribute the \$5000.00 as initially planned; however they may be paying for grant writing services, if needed.

NEW BUSINESS:

IEO Update: Pierson Burke gave an update on the Bio Diesel plant. They are focusing their attention on state contracts and building relationships.

Board Terms: George Rodeck and Jim Walter have agreed to another two year term on the OPDA Board. Their terms will expire 1/24/11.

Barr Bio-Industrial Park – Qualifications for Engineering Services: Steven Powell, Mike Edens and Kim Ramm provided information to the Board on the engineering presentations they participated in on 2/10/09. Presentations were given by CH2MHILL, USKH and TD & H. The Board and NWIS discussed the pros and cons of each company and which company is the best fit for this project.

Action: Jim Walter moved and George Rodeck seconded a motion that the Odessa Public Development Authority utilize the engineering services and enter into contract with CM2 HILL for the Barr Bio-Industrial Park project. 5 – 0

Pam Kelley informed the Board, the OPDA has been invited to apply for the EDA grant for the Barr Bio-Industrial Park. The Lincoln County Commissioners will be releasing the \$35,000 grant monies to the OPDA for the Barr Bio-Industrial Park. NWIS has hired grant writers to assist in securing funds for the project.

No date was scheduled for the next meeting.

ADJOURNMENT:

Chairman Powell adjourned the meeting at 1:40 p.m.

Steven Powell, President

Kim Ramm, Secretary

/kmk/