



**ODESSA PUBLIC DEVELOPMENT AUTHORITY
MINUTES OF MARCH 3, 2009**

THE CALL TO ORDER:

The meeting was to order at 12:05 p.m. by President Steven Powell.

BOARD MEMBERS:

Present: Steven Powell, Clark Kagele, Mike Edens, George Rodeck, Kim Ramm, Jim Walter

Absent: Todd King

Others Present: Larry Condon, Northwest Industrial Services, Pam Kelley, Lincoln County Economic Development Director, Doug Busko, CH2M HILL

MINUTES:

Chairman Powell declared the minutes of the 02/13/09 meeting approved as presented prior to the meeting.

Action: Mike Edens moved and George Rodeck seconded a motion to approve the Minutes as presented prior to the meeting. Motion carried. 6 – 0

TREASURER’S REPORT:

Bills:

Payable To:	Regarding:	Project:	Amount:	Motion to Approve	Seconded by:
CH2M HILL	Engineering : Survey	Barr Bio Project	\$2,000.00	E-mail	E-mail
LCEDC	Consulting-Grant Writing	Barr Bio Project	\$6,000.00	George Rodeck	Clark Kagele
Kim King	External HD	OPDA	\$154.78	George Rodeck	Clark Kagele
Kim King	Label Maker Tape & Binder	OPDA	\$38.02	George Rodeck	Clark Kagele
Kim King	February Hours - 41.50	OPDA-24.50, OEDC-17, Barr-1.		George Rodeck	Clark Kagele



BCMD	Legal Services- (includes \$1644 approved at 12/11/08 mtg)	OPDA-\$37.00, Bio Diesel - \$54.00, Barr Project - \$1736.00	\$1,827.00	George Rodeck	Clark Kagele
Don Schibel	Well Witching	Barr Bio Project	\$200.00	George Rodeck	Clark Kagele

Action: George Rodeck moved and Clark Kagele seconded a motion to approve bills as presented. Motion carried. 6 – 0

OLD BUSINESS:

Barr Bio-Industrial Park:

- CERB Update: Final contract will be done at CERB meeting on 3/19/09 in Olympia. Steven Powell and Pam Kelley will attend. Before the CERB contract is signed several conditions need to be met, including a Boundary and Topography survey.
- The property sale is pending upon completion of the survey.
- There will be a Public Hearing at the Lincoln County Commissioners Chambers on 3/9/09 at 1:00 pm for SEPA and rezoning issues. There have been two letters received with concerns regarding the project.
- NWIS-OPDA Lease will be reviewed at the next OPDA Board Meeting.
- CERB money will be used to get roads to specs.
- OPDA has received the \$35,000 grant money from the Lincoln County Economic Development Fund. The OPDA will need to report quarterly on how the money is being spent.

OEDC Update:

LCEDC Board has asked Pam Kelley to commit all of her time over the next few months to the Barr Project. The OPDA Board has requested Kim King assist Pam Kelley in anything she needs help with on this project. Any OEDC work will be done if time permits. The payment structure from the entities involved will most likely be fee for service, rather than each entity contributing \$5000.00. The Chamber of Commerce approved the \$5000.00 contribution to OEDC. The next OEDC meeting is 3/13/09 and the structure and prioritizing of projects will be discussed at that meeting.

NEW BUSINESS:

Barr Bio-Industrial Park:

The Board reviewed the Master Service Agreement with CH2M HILL. Doug Busko also presented the proposed Task Orders for upcoming work:

- TO 1: Boundary survey
- TO 2: Topographic survey
- TO 3: Geotechnical investigation (currently working on the scope)
- TO 4: Site design (per Doug Bucko – will have the scope and fee estimate to you early next week.
- TO 5: Bidding services
- TO 6: Services During Construction



Action: Jim Walter moved and George Rodeck seconded a motion to sign and approve the Master Service Agreement and Task Order #1 – Boundary Survey Work with CH2MHILL, project Engineers. Motion carried. 6 – 0

The Engineering firm will begin the survey and have information at the next meeting. The OPDA will be requesting bids for the well that needs to be drilled and constructed. The public notice will be published in the Wilbur Register on March 12, 2009. The expenses relating to the well will come from the \$35,000 LCEDF grant.

Action: Kim Ramm moved and George Rodeck seconded a motion to authorize President Powell to sign Task Orders #2 and #3 after the Majority of the Board has reviewed and approved via e-mail. Motion carried. 6 – 0

Next meeting will be Tuesday, March 18, 2009 at noon in the Hospital Guild Room.

ADJOURNMENT:

Chairman Powell adjourned the meeting at 1:45 p.m.

Steven Powell, President

Kim Ramm, Secretary

/kmk/

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