

**ODESSA PUBLIC DEVELOPMENT AUTHORITY
MINUTES OF MAY 22, 2008**

THE CALL TO ORDER:

The meeting was to order at 6:05 p.m. by President Steven Powell.

PRESENT:

Board members present were Mike Edens, Todd King, Kim Ramm and George Rodeck.

Clark Kagele joined the meeting at 6:08 p.m.

Visitors for the meeting were Danielle Scrupps, Brooks Agnew and Robin Lamb.

MINUTES:

Chairman Powell declared the minutes of the April 9th and April 16th approved as presented prior to the meeting.

Action: Mike Edens moved and Kim Ramm seconded a motion to approve the minutes as presented prior to the meeting. Motion carried. 6 – 0

TREASURER’S REPORT:

Bills:

PAYEE	DESCRIPTION	AMOUNT
M&M Harrison Electric -	Invoice BIO#4 - \$26,574.75 (Progress billing - now 80% complete)	\$26,574.75
Gary's Door Service -	Invoice #989 - \$829.29 - Installation and Repair of Doors	\$829.29
Ramm Hardware -	Steel Exterior Doors	\$3,125.77
GSPI -	(Labor, Generator rental) - CHANGE ORDER TO ADDENDUM	\$15,045.00
GSPI -	IEO Change Order - Sight glass, valves, test ports, thermowells CHANGE ORDER TO ORIGINAL CONTRACT	\$5,175.98
Washington State Treasurer	Master Business Application	\$15.00
Kim King	April payroll estimate - not to exceed \$374.00	\$374.00
Brock, Carpenter, McGuire, DeWulf	Legal Fees	\$10,992.07
	TOTAL	\$62,131.86

Action: Clark Kagele moved and Steven Powell seconded a motion to approve a change order to the \$148,000 amendment with Greenstar and to pay the \$15,045.00 bill as presented. Motion carried. 6 – 0

Action: George Rodeck moved and Mike Edens seconded a motion to approve a change order to the original contract with Greenstar and to pay the \$5,175.98 bill as presented. Motion carried. 6 – 0

Action: Todd King moved and George Rodeck seconded a motion to approve BIO #4 Invoice from M & M Harrison as presented. Motion carried. 6 – 0

Action: Clark Kagele moved and Mike Edens seconded a motion to approve the remaining bills as presented. Kim Ramm abstained from the voting as a bill from Ramm Hardware was included. Motion carried. 5 – 0

OLD BUSINESS:

Open Boiler Bids: No bids were received; therefore IEO will begin to solicit bids.

Pipe Fitters: Mark DeWulf provided an update on the litigation with Pacific Northwest. The original invoice was for approximately \$100,000, credit was given in the amount of \$23,000. Amount Pacific Northwest is claiming still due is \$77,000.

Action: Mike Edens moved and George Rodeck seconded a motion to grant President Powell authority to approve a settlement amount not to exceed \$60,000. Motion carried. 6 – 0

Mr. DeWulf will contact IEO and Greenstar's legal counsel and ensure all parties are in agreement before discussions proceed with Pacific Northwest.

Update on what Kim King is going: Kim King reported the inventory is nearly complete, with the exception of some equipment that was not accessible at the time inventory was done. She will go to the flat house and complete it before production begins.

She has nearly finished the paper trail for all goods and services related to the Bio Diesel plant. All of the meeting minutes and Request for Bids have been scanned and are in PDF format. She has Greenstar invoices to complete and linking meeting minutes to the appropriate contract.

NEW BUSINESS:

IEO will present a proposal on making the June payment and plant status at the next OPDA meeting.

Steve Powell read an e-mail sent by Pam Kelley, Director of LCEDC regarding the WSDA: *I just heard from Jeff Canaan (WSDA). He met with the WSDA Director yesterday and they came up with the following:*

- * WSDA statutorily is unable to extend the payment due date*
- * WSDA IS ABLE to make an allowance as to the amount of payment that is paid on the due date*
- * Robert Gore, the new WSDA Director, would like to meet in Olympia with IEO and OPDA representatives during the first week in June. He would like to see documentation of a plan that shows him the obstacles that IEO is facing and a detailed strategy that shows how it plans to overcome those obstacles.*

** WSDA would like the OPDA to give them a realistic commitment to a figure for the December 2008 payment that will be based on IEO's strategies.*

Jeff Canaan is also planning to visit the plant sometime between June 18th and 20th. He will let us know soon what that date will be.

Steven Powell presented information to the Board on a proposal to coordinate and leverage resources within the community in order to bring new families and businesses to the area. He is working on getting a \$5000.00 commitment from each party and using that money for grant writing and coordination of economic development. The school, hospital and OPDA have committed to the project. The chamber and city are interested, but cannot make financial commitments until Deuteschfest and budget completions. Kim King will be coordinating the efforts and working on grant writing with Pam Kelley. Mr. Powell hopes to meet with the five entities prior to next week's OPDA meeting.

Mark DeWulf report the chamber had begun working on identifying growth areas and suggested Kim King contact him to see what work has been completed.

Next meeting will be May 29, 2008 at 6:00pm at the Hospital Board Room.

ADJOURNMENT:

Chairman Powell adjourned the meeting at 7:08 p.m.

Steven Powell, President

Kim Ramm, Secretary

/kmk/