



**ODESSA PUBLIC DEVELOPMENT AUTHORITY
MINUTES OF OCTOBER 20, 2008**

THE CALL TO ORDER:

The meeting was called to order at 12:03 p.m. by President Steven Powell.

ATTENDANCE:

Present: Steven Powell, Clark Kagele, George Rodeck, Mike Edens, Kim Ramm, Todd King, Jim Walter

Absent: None

Others Present: Pam Kelley, Steve Starr, Larry Condon, Mark DeWulf, Michael Powell, Kim King

MINUTES:

Chairman Powell declared the minutes of September 29, 2008 approved as presented prior to the meeting.

Action: Steven Powell moved and Kim Ramm seconded a motion to approve the minutes of September 29, 2008 meeting as presented prior to the meeting. Motion carried. 7 – 0

TREASURER'S REPORT:

Bills:

WEDA annual membership - \$350.00.

Action: Clark Kagele moved and Mike Edens seconded a motion to approve membership of the OPDA to WEDA. Once the invoice is received, the bill will be paid. Motion carried. 7 – 0.

M & M Harrison - \$39, 432.20

Action: Kim Ramm moved and George Rodeck seconded a motion to approve the M & M Harrison bill, which has also been approved by IEO. Motion carried. 7 – 0.

Crown Iron Works - \$179,000

Action: Clark Kagele moved and Mike Edens seconded a motion to approve invoice of 25% down to Crown Iron Works for Degumming and Neutralizing System. Steve Starr informed the board the amount of the contract does not include freight. Motion carried. 7 – 0.

Pacific Northwest Mechanical - \$33,928.51

Action: George Rodeck moved and Steven Powell seconded a motion to pay \$33,928.51 to Pacific Northwest Mechanical as final payment of the settlement. Motion carried. 7 – 0.

Brock, Carpenter, McGuire & DeWulf, P.S. - \$17,941.50

Action: Todd King moved and Mike Edens seconded a motion to approve the 9/30/08 invoice in the amount on \$17,941.50. Motion carried. 7 – 0.

OLD BUSINESS:

Pipe Fitters (PNW): Mark DeWulf reviewed the Settlement and Release of Claims Agreement from Pacific Northwest Mechanical.

BioDiesel Plant Update: Steve Starr reported the last piece of set-up should be completed today. They will start the reactor and begin testing on 10/22/08.

NEW BUSINESS:

Sprague PDA: Pam Kelley submitted a letter to the OPDA board from the Sprague PDA requesting the OPDA partner with them on the Sage Rock project. There was discussion on the project, impact to Lincoln County and impact on Odessa. Sprague PDA will be holding a public meeting on October 29, 2008 at the Sprague Community Center. All OPDA Board Members were encouraged to attend. Sprague PDA will be invited to the next OPDA Board Meeting to discuss the project.

Open Bids for Modulars: Sprague PDA submitted a bid and withdrew it at the meeting. No other bids were received.

Enduris (WGEP): Mark DeWulf presented the Board a letter of review of the current policy. It was suggesting each lessee submit copies of property and liability insurance for each project to the OPDA. Kim King will send a letter to the current lessees.

Next meeting will be October 30, 2008 at 5:00pm in the Hospital Guild Room.

ADJOURNMENT:

Chairman Powell adjourned the meeting at 1:15 p.m.

Steven Powell, President

Kim Ramm, Secretary

/kmk/