



**ODESSA PUBLIC DEVELOPMENT AUTHORITY  
MINUTES OF NOVEMBER 13, 2008**

**THE CALL TO ORDER:**

The meeting was to order at 6:06 p.m. by President Steven Powell.

**BOARD MEMBERS:**

**Present:** George Rodeck, Mike Edens, Jim Walter, Steven Powell, Clark Kagele, Kim Ramm. Todd King joined the meeting at 6:22 pm

**Absent:** None

**Others Present:** Mark DeWulf, Larry Condon, Ted Condon, Pam Kelley, Kim King. Steve Starr, Danielle Scrupps, Jason Scrupps and Keith Bailey joined the meeting at 6:30pm.

**MINUTES:**

Chairman Powell declared the minutes of 10/30/08 meeting approved as presented prior to the meeting.

**Action:** George Rodeck moved and Mike Edens seconded a motion to approve the minutes as presented prior to the meeting. Motion carried. 6 – 0

**TREASURER’S REPORT:**

**Bills:**

1. Kim King – Postage Reimbursement \$9.70

**Action:** George Rodeck moved and Mike Edens seconded a motion to approve postage reimbursement to Kim King. Motion carried. 6 – 0

2. Lincoln County Treasurer – Property Taxes

3. Miscellaneous Quarterly Payroll Expenses

**Action:** Jim Walter moved and Kim Ramm seconded a motion to approve paying Lincoln County Treasurer and Payroll Expenses. Motion carried. 6 – 0

4. Greenstar - \$250,000.00

**Action:** George Rodeck moved and Clark Kagele seconded a motion to approve paying Greenstar final payment per contract. Steve Starr verified IEO has approved this bill. Motion carried. 6 – 0

5. Brock, Carpenter, McGuire, DeWulf - \$3,496.60

**Action:** Steven Powell moved and Mike Edens seconded a motion to approve paying Brock, Carpenter McGuire DeWulf upon approval from IEO. Bill will be submitted to IEO for final approval. Motion carried. 7 – 0

6. The Odessa Record - \$25.00

**Action:** George Rodeck moved and Steven Powell seconded a motion to approve the bill to Odessa Record for the ad for surplus property. Motion carried. 7 – 0

#### OLD BUSINESS:

Open Bids on Modulares: Two bides were received for the modulares in surplus equipment.

NWIS - \$5,600.00

D/J Land & Cattle Company - \$2,100.00

**Action:** Mike Edens moved and George Rodeck seconded a motion to accept the bid from NWIS in the amount of \$5,600.00 for the modular units. Letters will be sent to both parties informing them of the decision. Motion carried. 7 – 0

BioDiesel Plant Update: Steve Starr reported 40,000 gallons of BioDiesel have been produced. They received the ASTM D6751 Certificate of Analysis. They will now submit the necessary paperwork to begin selling fuel. They expect to be in production in December. Discussion around a Grand Opening of the plant. It was suggest sometime in March, based on dignitaries' schedules. The time would be 11am – 2pm with authentic German food being provided.

Audit 2005-2007: Kim King has been working on completing the audit information and compiling all of the contract and bid information which needs to be included. The audit is due on 12/15/08.

Northwest Pipefitters: The dismissal has been filed.

#### NEW BUSINESS:

Barr Regional Bio Industrial Park: Pam provided an update on the application process. She provided the Board with a list of important dates relating to this project (see attached).

Pam Kelley presented the Inter-local agreement for the County Commissioner's approval.

**Action:** Jim Walter moved and Mike Edens seconded a motion to proceed with the Inter Local Agreement for the Barr Regional Bio Industrial Park. Motion carried. 7-0.

OPDA Charter: Mark DeWulf reviewed the original charter and ha suggested the Town of Odessa amend the Charter as presented.

**Action:** Mike Edens moved and George Rodeck seconded a motion approve Resolution 2008-03. Motion carried. 7-0.

SemBioSys: Lease payment has been mailed.

#### NEXT MEETING:

Next meeting will be a working meeting to prepare the CERB application on 11/20/08 at 3:00pm in the Hospital Guild Room. A Public Hearing will be held on November 25<sup>th</sup> at 6:00pm old Old Town Hall.

**ADJOURNMENT:**

Chairman Powell adjourned the meeting at 7:40 p.m.

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Steven Powell, President

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Kim Ramm, Secretary

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