



**ODESSA PUBLIC DEVELOPMENT AUTHORITY  
MINUTES OF NOVEMBER 25, 2008**

The public hearing regarding the Barr Regional Industrial Park project began at 6:05 p.m. No members of the public were present. The public hearing was closed at 6:06 p.m.

**THE CALL TO ORDER:**

The regular board meeting was to order at 6:06 p.m. by President Steven Powell.

**BOARD MEMBERS:**

**Present:** Todd King, George Rodeck, Kim Ramm, Steven Powell; Jim Walter joined the group at 6:15 p.m.

**Absent:** Mike Edens, Clark Kagele

**Others Present:** Ted Condon, Larry Condon, Pam Kelley

**MINUTES:**

Chairman Powell declared the minutes of the November 13, 2008 approved as presented prior to the meeting.

**Action:** George Rodeck moved and Steven Powell seconded a motion to approve the minutes as presented prior to the meeting. Motion carried. 5 – 0

**TREASURER’S REPORT:**

Bills:

Kim King	November Payroll
WSDA	12/6/06 payment

Todd King reported the WSDA payment will be automatically deducted from Union Bank Trust Account on the due date.

**Action:** Jim Walter moved and George Rodeck seconded a motion to approve Kim King’s November hours as presented. Motion carried. 5 – 0

**OLD BUSINESS:**

2005 – 2007 Special Assessment Audit: Kim has received the financial information from Leffel, Otis and Warwick and has nearly completed the audit. This is a preliminary audit assessment and will determine if an on-site audit is necessary. It is due on 12/15/08.



OEDC Project update/funding for project: Kim King and Steve Powell have presented to the Boards of various organizations involved in forming the Odessa Economic Development Council. Lincoln County EDC will be the umbrella organization for the OEDC.

**Action:** Todd King moved and George Rodeck seconded a motion to pay the LCEDC \$5,000.00 now and \$5,000.00 in the coming year. The money will be earmarked for Odessa Economic Development. Motion carried. 5 – 0

Barr Regional Bio Industrial Park: Pam Kelley and Larry Condon will make a presentation to Big Bend EDC on 11/27/08. Ted Condon provided updated information on obtaining water rights. Pam Kelley has been in contact with dairy famers that may be interested in this project.

#### NEW BUSINESS:

Resolution 2008-03: The Board discussed Resolution 2008-04 which states: *that the OPDA will submit an application to the Washington Community Economic Revitalization Board for a grant/loan in the amount of \$2,000,000 to build the essential infrastructure of the future Barr Regional Bio-Industrial Park.*

**Action:** Jim Walter moved and George Rodeck seconded a motion to approve RESOLUTION 2008-04 . Motion carried. 5 – 0

Contingency Agreement: The Board reviewed the Contingency Agreement that is part of the CERB application.

**Action:** George Rodeck moved and Kim Ramm seconded a motion to sign the Contingency Agreement. Motion carried. 5 – 0

Tribal Letter: The Board reviewed the Tribal resource letter that is part of the CERB application.

**Action:** Todd King moved and George Rodeck seconded a motion to sign the Tribal Resource Letter. Motion carried. 5 – 0

CERB Application: The Board reviewed other documents pertaining to the CERB application. President Powell signed the cover letter for the CERB application.

LCEDF Grant: There is approximately \$100,000 available through the Lincoln County Economic Development Fund. Pam Kelley has asked the Board to submit a grant application requesting \$35,000 to cover preliminary work for the Barr Regional Industrial Park project. The LCEDC will meet on 12/4/08 at 10:00 am in the Lincoln County Commissioners' Chambers to hear the grant proposals. Kim Ramm will present on behalf of the OPDA.

**Action:** Kim Ramm moved and George Rodeck seconded a motion to submit a grant application to the LCEDC Fund for the Barr Regional Industrial Park project. Motion carried. 5 – 0

OPDA Computer Equipment: The Board discussed purchasing computer equipment and accessories to maintain and store OPDA business.

**Action:** Todd King moved and George Rodeck seconded a motion to purchase the necessary equipment up to \$1600.00. Motion carried. 5 – 0

CERB Application Lease Payments: Todd King presented his recommendations to the Board regarding the terms of the loan between OPDA and NWIS for the Barr Regional industrial Park project. The terms need to be ironed out before the January 15 meeting. The Board discussed various options and agreed to put it on paper to present to NWIS.

Next meeting will be December 11, 2008 10am – Noon working meeting; Noon – 1pm regular Board Meeting.

**ADJOURNMENT:**

Chairman Powell adjourned the meeting at 8:35 p.m.

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Steven Powell, President

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Kim Ramm, Secretary

/kmk

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